

**REGULAR MEETING
MAY 14, 2018**

The Mayor and City Council of the City of Washington, Georgia, held the regular monthly meeting on Monday, May 14, 2018, beginning at 3:41 PM at the Edward Pope Conference Center. Mayor Ames Barnett presided.

Present were Mayor Barnett and council members Armour, Armour, Cullars, Scarborough and Tutt. Also present were City Administrator Bailey, City Clerk Danner and City Attorney Fleming. Council member Mahoney was not present.

Visitors are listed in the minutes of the Work Session held on May 14, 2018.

City Attorney Fleming opened the meeting in prayer followed by the Pledge of Allegiance.

MINUTES APPROVED: On motion by R. Armour, second by T. Armour, council approved 5 to 0 the minutes of the previous meetings as presented.

AGENDA APPROVED: On motion by Scarborough, second by R. Amour, council approved 5 to 0 the meeting agenda, adding the consideration of a Beer and Wine License application.

MAYOR'S COMMENTS: Mayor Barnett advised that work has begun on the Fire Department living quarters building. Prison detail labor is being used for the project. Final budget figures should be available by the June meeting of council.

Mayor Barnett advised that 17 plots had been assigned in the Community Garden. Most of the seeds and plants for the garden were donated. There will also be pumpkins in the garden for children to gather in the fall.

CITY ATTORNEY TOPICS: City Attorney Fleming asked for council consideration of the proposed change to City Ordinance Chapter 14-61. Technical Codes, which spells out the requirements for construction of new buildings for the selling of fireworks.

On motion by Tutt, second by Scarborough, council approved Ordinance change 5 to 0. Ordinance follows:

WHEREAS, the City of Washington desires to amend Section 2-234 of the Code of Ordinances to provide for the composition of the committee to investigate complaints filed under the City Technical Codes.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Washington as follows:

1) Section 14-61 - Technical Codes, of the Code of Ordinances shall be amended to read as follows:

(a) The latest edition of the following codes, as adopted and amended by the state department of community affairs, shall be enforced by the city:

(1) International Building Code, published by the International Code Council, Inc.

(2) International Mechanical Code, published by the International Code Council, Inc.

(3) International Fuel Gas Code, published by the International Code Council, Inc.

(4) International Plumbing Code, published by the International Code Council, Inc.

(5) National Electrical Code, published by the National Fire Protection Association.

(6) International Fire Code, published by the International Code Council, Inc.

(7) International Residential Code, published by the International Code Council Inc., omitting the plumbing and electrical requirements of this code, using the plumbing requirements of the International Plumbing Code and the electrical requirements of the National Electrical Code.

(8) International Energy Conservation Code, published by the International Code Council, Inc.

(9) National Green Building Standards Code.

(10) International Property Maintenance Code, published by the International Code Council, Inc.

(11) NFPA 1124: Code for the Manufacture, Transportation and Storage of Fireworks and Pyrotechnic Articles, published by the National Fire Protection Association.

(b) If any matter in such codes is contrary to city ordinances, the more stringent shall prevail.

(c) Within any of such codes, when reference is made to the duties of certain officials named therein, that designated official in the city who has duties corresponding to those of the named official in such code shall be deemed to be the responsible official insofar as enforcing the provisions of such code.

(d) In addition to the height and area limitation restrictions as per the International Building Code, new building construction or addition to buildings shall be limited in size and construction type so as the needed fire flow, as calculated using the guidelines set forth by the insurance services offices, shall be less than 3,500 gallons per minute. Any such construction plans having a needed fire flow of greater than 3,500 gallons per minute must be altered by improving the construction type, reducing the size, or by installing an automatic fire sprinkler system meeting the National Fire Protection Association Standard No. 13 for business and National Fire Protection Association Standard No. 13D or 13R for residential application.

(e) The following appendixes of the code listed in subsection (a) of this *section*, as adopted and amended by the state department of community affairs, are adopted by reference as though they were copied fully in this *section*:

(1) International Mechanical Code Appendix; Appendix B, Permit Fee Schedule.

(2) International Plumbing Code Appendixes:

a. Appendix A, Permit Fees.

b. Appendix E, Sizing of Water Piping System.

(3) International Fire Code Appendix.

(4) National Electrical Code Appendix.

(5) International Residential Code for One and Two Family Dwellings, Appendix.

(6) International Residential Code Appendix R Disaster Resilient Construction.

(7) International Building Code Appendix N Disaster Resilient Construction.

(f) The following codes, the latest edition as adopted and amended by the state department of community affairs, are adopted by reference as though they were copied fully in this *section*:

(1) Standard Excavation and Grading Code, published by the Southern Building Code Congress International, Inc., including Chapter 1, Administration.

(2) Standard Unsafe Building Abatement Code, published by the Southern Building Code Congress International, Inc., including Chapter 1, Administration.

(3) Standard Housing Code, published by the Southern Building Code Congress International, Inc., including Chapter 1, Administrative and Appendix.*

(4) International Swimming Pool and Spa Code, published by the International Code Council, Inc.

(5) International Existing Building Code, published by the International Code Council, Inc.

(6) Standard Amusement Device Code, published by the Southern Building Code Congress International, Inc., including Chapter 1, Administrative and Appendix.*

*Appendixes if they are to be enforced are to be listed.

(g) The procedures set out in Chapter 1, Administration, as amended in "Attachment A," which is kept on file at the city clerk's office and referred to in this *section* by reference, shall be the procedures that govern the administration and enforcement process for the building code, gas code, mechanical code, plumbing code, fire prevention code and one and two family dwelling code adopted in this *section*.

(Code 1989, § 5-3; Ord. of 1-9-2006; Ord. of 12-11-2006; Ord. of 12-13-2010; Ord. of 12-10-2012; Ord. of 12-9-2013; Ord. of 12-8-2014)

State Law reference— State minimum standards codes, O.C.G.A. § 8-2-21 et seq.; state energy code, O.C.G.A. § 8-2-22.

2) All portions of this Code in conflict herewith are hereby repealed.

City Attorney Fleming also presented for Council consideration a change to City Ordinance 2-12 which concerns the submission of items to be included on council agendas.

On motion by R. Armour, second by Scarborough, council approved 5 to 0 the Ordinance change. Ordinance follows:

SECTION 2-12. – MEETING AGENDA.

At the Mayor's direction, except for any special called meetings, the city administrator shall prepare a detailed agenda on the subjects to be covered or acted on and/or objectives to be met for each regular scheduled meeting, public hearing, or work session. The detailed agenda shall be made available to each council member at least one business day before each regular scheduled board meeting, public hearing, or work session.

The mayor or any council member may add items to the agenda at any time up to two business days before each regular scheduled meeting, public hearing, or work session if a detailed description is given to the administrator. In case of emergency, the council may waive this requirement.

City Attorney Fleming gave an update to council on the status of the GMA Bricks and Mortar program as it relates to the financing of the Fire Department living quarters' construction. At this time, GMA is "shopping" for the best interest rate for the project.

City Attorney Fleming asked for council consideration of a proposed amendment to the City ordinance Chapter 2-161. Procurement, which will give authority for different levels of purchase, quotes and sealed bids. Council failed to make a motion on this ordinance change.

City Attorney Fleming asked for council consideration of a change to the current Ethics Ordinance Section 2-234 which will establish a three attorney panel to hear complaints on a rotating basis. On motion by Cullars to approve the change to Ordinance Chapter 2-234, second by Tutt, council voted 2 to 3. Council members Armour, Armour and Scarborough voted against the motion.

COUNCIL TOPICS:

CULLARS: Council member Cullars asked for review of the Sewer Rehab project contractor Beam Construction.

Cullars asked that expense figures be available at the June meeting of council for the updated square project, the cost involved in the Gordon Street Community Garden project, the savings on the Fire Department rehab and the mold abatement at city hall.

Cullars also questioned why council member T. Armour had changed his vote on the Community Garden at a Special Called meeting held on April 11, 2018. Council member Armour responded that he had been assured that the community garden project was for year 2018.

BEER AND WINE APPLICATION – FRED’S STORES #3205 – City Clerk Danner asked for council consideration of a Beer and Wine, package, license application for Fred’s Store #3205, with a local resident agent Kenicia Starks.

Cullars made motion to approve the Beer and Wine Package license, second by Tutt, council voted 2 to 3. Voting against the motion were council members Armour, Armour and Scarborough.

CITY ADMINISTRATOR UPDATES:

City Administrator Bailey asked for council approval to extend the insurance coverage for long time city employee Marion Bell through June 30, 2018. On motion by Cullars, second by R. Armour, council approved request 5 to 0.

MEAG VOTING/ALTERNATE DELEGATES: City Administrator Bailey requested council approval of the MEAG voting delegate and alternate. On motion by R. Armour, second by Tutt, council approved 5 to 0 the City Administrator as voting delegate and Council member Scarborough as alternate voting delegate.

LICENSE/PERMIT FEES: City Administrator Bailey requested council approval of license and permit fees for the alcohol ordinance. It was noted that there are no current license fee increases. On motion by Tutt, second by Scarborough, council approved license and fee schedule as presented 5 to 0. Schedule follows:

ALCOHOLIC BEVERAGER LICENSE FEES	FEE AMOUNT	
Wholesale dealers		
Beer/wine combination	\$300	new fee
Spirituos liquors	\$2,000	new fee
Retail dealers, original package only		
Beer/wine combination	\$200	current fee
Spirituos liquors	\$5,000	current fee
Retail dealers, consumption on premises		
Beer/wine combination	\$250	current fee
Spirituos liquors	\$1,500	current fee

Other fees

Investigation fee spirituous liquors (new license & renewal)	\$200.00	current fee
Investigation fee beer/wine (one-time fee)	\$500.00	current fee
Event Caterer permit (6-1-72)	\$100/per event	new fee
Transfer location fee (6-1-31)	\$200	new fee
Change establishment fee (6-1-123)	\$50	new fee
Qualifying location permit (6-1-122F)	\$100.00	new fee
Bottlehouse permit (6-1-74)	\$100	new fee
Special event permit	\$50.00	new fee
Manufacturer of a brewery (6-1-93)	Advice from Att.	
Manufacturer of a distillery (6-1-94)	Advice from Att.	
Brew pub (6-1-75)	Advice from Att.	

2018 BUDGET AMENDMENT FOR DIVISION 49000: City Administrator Bailey requested council approval of a 2018 budget amendment to move budgeted funds under Division 40000 (Public Works) to Division 49000 for the Mechanics Shop. On motion by Scarborough, second by R. Armour, council approved budget amendment 5 to 0. Amendment follows:

City of Washington

		NEEDS COUNCIL APPROVAL		
2018 Budget Amendment 5/14/2018				
<u>Fund 100</u>		<u>Original Budget</u>	<u>Additions (Subtractions)</u>	<u>Amended Budget</u>
<u>Amendments:</u>				
<u>Revenue Adjustments</u>				
Departmental Service Charges	100-49000-34.9800	\$0	73,550	\$73,550
Total Revenue Adjustments			\$73,550	
<u>Expense Adjustments</u>				
Regular Employees	100-49000-51.1100	\$0	55,200	\$55,200
Overtime	100-49000-51.1300	\$0	10,000	\$10,000
Group Insurance	100-49000-51.2100	\$0	4,400	\$4,400
FICA	100-49000-51.2200	\$0	2,815	\$2,815
Retirement	100-49000-51.2400	\$0	1,840	\$1,840
Worker's Comp	100-49000-51.2700	\$0	850	\$850
Vehicle/Equipment Maintenance	100-49000-52.2205	\$0	84,550	\$84,550
Equipment Maint. Contracts	100-49000-52.2210	\$0	250	\$250
Rental of Equip.	100-49000-52.2320	\$0	500	\$500
Liability Insurance	100-49000-52.3100	\$0	2,500	\$2,500
Communications	100-49000-52.3200	\$0	600	\$600
Dues & Fees	100-49000-52.3600	\$0	500	\$500
Other Contracted Services	100-49000-52.3900	\$0	500	\$500
General Supplies & Materials	100-49000-53.1100	\$0	25000	\$25,000
Energy-Water/Sewer	100-49000-53.1210	\$0	500	\$500
Energy-Electricity	100-49000-53.1230	\$0	5000	\$5,000
Energy-Bottled Gas	100-49000-53.1240	\$0	50	\$50
Energy-Gasoline	100-49000-53.1270	\$0	1500	\$1,500
Small Equipment	100-49000-53.1600	\$0	1000	\$1,000
Protective Equipment	100-49000-53.1610	\$0	500	\$500
Uniform Expense	100-49000-53.1700	\$0	2000	\$2,000
Buildings & Improvements	100-49000-54.1300	\$0	20000	\$20,000
Vehicles	100-49000-54.2200	\$0	40000	\$40,000
Equipment	100-49000-54.2500	\$0	5000	\$5,000

Regular Employees	100-40000-51.1100	\$527,085	(55200)	\$471,8
Overtime	100-40000-51.1300	\$17,000	(10000)	\$7,0
Group Insurance	100-40000-51.2100	\$103,910	(4400)	\$99,5
FICA	100-40000-51.2200	\$41,625	(2815)	\$38,8
Retirement	100-40000-51.2400	\$39,115	(1840)	\$37,2
Worker's Comp	100-40000-51.2700	\$11,730	(850)	\$10,8
Vehicle/Equipment Maintenance	100-40000-52.2205	\$20,000	(7500)	\$12,5
Equipment Maint. Contracts	100-40000-52.2210	\$7,500	(250)	\$7,2
Rental of Equip.	100-40000-52.2320	\$5,000	(500)	\$4,5
Liability Insurance	100-40000-52.3100	\$21,410	(2500)	\$18,9
Communications	100-40000-52.3200	\$4,000	(600)	\$3,4
Dues & Fees	100-40000-52.3600	\$2,000	(500)	\$1,5
Other Contracted Services	100-40000-52.3900	\$1,500	(500)	\$1,0
General Supplies & Materials	100-40000-53.1100	\$70,000	(25000)	\$45,0
Energy-Water/Sewer	100-40000-53.1210	\$2,800	(500)	\$2,3
Energy-Electricity	100-40000-53.1230	\$14,000	(5000)	\$9,0
Energy-Bottled Gas	100-40000-53.1240	\$150	(50)	\$1
Energy-Gasoline	100-40000-53.1270	\$30,000	(1500)	\$28,5
Small Equipment	100-40000-53.1600	\$15,000	(1000)	\$14,0
Protective Equipment	100-40000-53.1610	\$1,000	(500)	\$5
Uniform Expense	100-40000-53.1700	\$15,000	(2000)	\$13,0
Buildings & Improvements	100-40000-54.1300	\$20,000	(20000)	
Vehicles	100-40000-54.2200	\$40,000	(40000)	
Equipment	100-40000-54.2500	\$19,000	(5000)	\$14,0
Vehicle/Equipment Maintenance	100-35000-52.2205	\$10,000	(3000)	\$7,0
Vehicle/Equipment Maintenance	100-74000-52.2205	\$500	(500)	
Total Expenditure Amendments			\$73,550	

JULY MEETING OF COUNCIL: City Administrator Bailey requested council direction on the scheduling of the July 2018 Work Session and Regular meeting of council, which is in conflict with the dates for the MEAG Annual meeting. On motion Tutt, second by R. Armour, council voted 5 to 0 the cancel the July meetings.

ADJOURNMENT: On motion by R. Armour, second by Scarborough, council approved meeting adjournment at 4:06 PM.

_____ MAYOR

_____ CLERK